

**TOWN OF OLD ORCHARD BEACH
TOWN COUNCIL WORKSHOP
MONDAY, MAY 17, 2010
TOWN HALL CHAMBERS**

A Town Council budget Workshop was held on Monday, May 17, 2010 at 7:00 p.m. at the Town Hall Chamber. The following were in attendance.

Present:

**Chair Sharri MacDonald
Vice Chair Robin Dayton
Councilor Mike Tousignant
Councilor Shawn O'Neill
Town Manager Jack Turcotte
Assistant Town Manager V. Louise Reid
Finance Director Jill Eastman
Public Works Director Bill Robertson
Waste Water Superintendent Chris White
Police Chief Dana Kelley
Police Deputy Chief Keith Babin
Planner Gary Lamb**

Absent: Councilor Laura Bolduc

It should be noted that a collaborative package for capital projects on a town wide basis, as well as funding options to match these requests has been prepared by the Town staff. The Town of OOB CIP FY11 list depicts priorities by Department for the next fiscal year. The Capital Improvement List provides a short description of each program and project. Specific programs have been identified as annual expenses by category on a town wide basis. In addition, specific projects have been identified and prioritized for the next five years.

WASTE WATER CAPITAL ITEMS

Dewatering System Replacement - \$2,724,000

The major piece of equipment used for the dewatering operation is a Roediger belt press commissioned in 1996. This piece of equipment runs two to three times per week in the summer and one to two times a week in the off season. There is no redundancy and the actual operation is labor intensive compared to newer designs which operate with much less manpower than the current unit. Weaknesses have been identified in some major components to the belt press and repairs are scheduled for this winter. The Roediger will need to be taken off line for short periods. The department will attempt to minimize down time, but a portable press may be needed to be rented at an estimated cost of \$5,000 to

\$10,000 per week. The above system replacement cost is estimated by Wright Pierce and is detailed in the 2009 “Wastewater Treatment Facility Plan.”

Blower Replacement - \$150,000 - \$300,000

The current blowers (3) used to supply air to five (5) biological process tanks are aged and inefficient. Significant savings in energy costs would be achieved with an upgrade. The department is currently looking at budgetary pricing and the possibility of grants from Efficiency Maine. Due to the expense of the individual pieces of equipment involved, the actual project cost would vary greatly.

Repair/Replacement of Secondary Clarifier #1 (SC1) Collection Mechanism - \$50,000 – 150,000

SC1 was the original secondary clarifier was commissioned in 1985. Secondary Clarifier #2 (SC2) was commissioned in 2001 for redundancy and use in heavy rain storms. During summer months, the preferred method of treatment is to have both SC’s on line to help treat the additional loading. The collection mechanism on SC#1 is in need of repairs and possibility replacement. The scope of the work can only be determined by taking it off line and determining the needed repairs.

Additional Stationary and Portable Emergency Generator Options - \$50,000-\$100,00

The following Town owned and maintained pump stations do not have a stationary/fixed Emergency generator; East Grand, Milliken, Portland Avenue, Ross Road, Dune Grass 100 and Dune Grass 200. During major power outages, staff must rotate portable EG units amount the PS’s without power. Some of the past power outage events have been a strain on the staff, budgets and equipment.

- Stationary Option – Strategically determine placement of additional fixed units.
- Portable Option – in addition to the two (2) current portable units existing, purchase additional portable units for worse case scenario.

Chlorine Feed System Replacement - \$50,000 - \$75,000

This system feeds hypo-chlorite, which disinfects the water being discharged to the Atlantic Ocean. The individual pumps are old and maintenance intensive and should be replaced with a more modern design. The control system that measures the amount of hypo chlorite discharged is redundant and out of date and should also be eliminated. Wright Pierce has a more detailed upgrade to the system. This request would simply eliminate weak points in the system.

Replacement of Mack Truck - \$25,000 - \$50,000

This vehicle is used for transportation of gravel and scrap metal. The vehicle was previously used in the sludge composting process and spends most of the time parked in yard. It would be more efficient to have a vehicle that can tow, plow, sand/salt and be used for general transportation. We currently mount the sander on the 1996 F-350, but by doing this the truck loses its ability to tow emergency generators when needed. The diesel truck requested would have the ability to carry the sander and be fitted with a dump body and plow. In summer, the truck would serve as general transportation. Used vehicles are available and may be a viable option. The Mack truck may have other uses as well.

Automatic Sliding Entry Gate at the Facility - \$15,000 - \$20,000

This would be an automated sliding gate with entry accessed by using a PIN code or card system and would allow better monitoring and quicker access for employees.

Replacement of Fire Alarm Panel in the Administrative Building - \$10,000

The Wastewater facility is served by two (2) fire alarm control panels that were installed in 1985. The panel in the Process Building (model 4001) has been approved for replacement and the entire system may require extensive repair. The panel in the Administrative Building (Model 4002) is out of date and parts are limited.

Replacement of Milliken Street Pump Station Pump - \$8,000

This pump is one of the few remaining pump station pumps that has not been replaced or rebuilt.

Replacement of Plow on 1996 F-350 - \$8,000

The existing plow on the F-350 is original and has developed holes in the blade itself. The plow was previously repaired and painted on multiple occasions. The request would replace the existing plow with a V-plow which this Department has found much more efficient over the standard straight blade. The Department foreman has indicated that it can be repaired, but should be considered for replacement in the next budget cycle if not replaced in this budget cycle.

Loader Replacement

Current loader is a 1996 model and should be considered for replacement at a later date. There may be merit to a separate account to help fund the replacement.

Wastewater Treatment Facility Plan

This shows the estimated cost of three different construction phases for Wastewater Facility and Pump Station improvements suggested by Wright Pierce. A request to present this at a Workshop has been made.

Sewer User Fee

The Council expressed great interest in moving forward with a Sewer User fee although Councilor O’Neill indicated he would not support this. The Superintendent was encouraged to move ahead with information on the Fee in a timely manner.

CHANGES TO THE WASTE WATER BUDGET

No changes to the Waste Water proposed funding of \$500,000.

PUBLIC WORKS DEPARTMENT

Account 50506 Road Maintenance and Improvement

**Ross Road Phase I – Saco town Line Station 0+00 to station 35+30
Reclaim, base course and top course**

**Ross Road Phase II – Station 44+00 to cascade Road Station 03+30
Reclaim, base course and top course**

Total Phase I and II	
1.61 miles @\$153,000/mile -	\$246,330.00
20% Cont.	<u>49,266.00</u>
Total	\$295,596.00

Crack Seal (Rubber)

Cascade Road – Ross Road to Portland Avenue, Wild Dunes Way (south entrance) – Ross Road to Dirigo Drive.

Saco Avenue – E. Emerson Cummings Blvd. to Old Orchard Street, Willow Avenue, Grandview Drive, and Birch Lane

3,000 gallons @ \$10.00/gallon - \$30,000

Paving

Willow Avenue, Grandview Drive and Birch Lane overlay

3,000 feet X 22 feet/9 = 7,333 yd 2 @ \$5.25 =	\$38,499.00
20% Contingency	<u>7,699.00</u>
Balance	\$46,198.00

Total Road Maintenance – Account 50506- \$371,794

Account 50507 – Sidewalk Maintenance and Improvements

Washington Avenue Sidewalk Reconstruction

Construction Subtotal	\$63,625
Contingency & Technical	<u>12,725</u>
Total Estimated Project Cost	\$76,350

Account 50507 - Total Sidewalk Maintenance and Improvements - \$76,350

Account 50508 – Sewer Maintenance and Improvements

Cedar Avenue	\$45,190
10% Cont.	<u>4,519</u>
Total	\$49,709

Fern Avenue & Third Street to West Old Orchard Avenue

	\$23,050
10% Cont.	<u>2,305</u>
Total	25,355

Total Sewer Maintenance and Improvements – Account 50508- \$75,064

Account 50826 – Public Works Building Improvement

Garage Door	\$10,000
Roof	12,000
Wall on Salt Shed	12,000
Lot in Bay #1	3,000
Slab/Concrete	<u>13,000</u>
	\$50,000

Total Public Works Building Maintenance – Account 50826- \$50,000

Account 50831 – Stormwater Maintenance and Improvements

Puffin Street	\$43,727.50
10% Cont.	<u>4,373.00</u>
	\$48,100.50

First Street	\$76,195.00	- It was recommended that this be
10% Cont.	<u>7,619.00</u>	put off for a year.
	\$83,814	

Total Stormwater Maintenance and Improvements – Account 50831- \$131,914

Account 50835 – Public Works Vehicles

Equipment Repairs – Loader 1	- \$18,676.30
Loader 4	- \$24,871.78
Truck 14	- \$25,336.45
Truck 17	- \$12,223.38

PW Vehicles:

New Front End Loader	\$175,000	\$25,000 over FY 11 – FY 17
New 6 Yd. dump Truck/Cab/Chassis	130,000	\$26,000 over FY12 – FY 16
New 6 Yd. dump Truck/Cab/Chassis	139,000	\$26,000 over FY 13 – FY17

Discussion with Attending Citizens Regarding flooding in the Milliken Area

Flooding in the low lying areas along Walnut Street and Milliken Avenue caused by freshwater runoff and back water from the marsh has been an issue that several Councils had addressed. The individuals attending this evening requested

that this be the year that something is done about it, particularly in the area of dredging. Further contact by Gary Lamb and the railroad regarding a request for a meeting that the Planner had sent a couple of months ago. The Council discussed money being put aside in the next budget for the dredging operation. It was also suggested that this group become involved with the Planner in the meetings of the Sea Level Adaptation Working Group (SLAWG). The request was also made by Jack Sarno for a workshop on the bonds and an update on their current status.

CHANGES TO PUBLIC WORK DEPARTMENT BUDGET

Put of First Street; the \$83,000 to be used for dredging the Milliken/Walnut Marsh. Increase the Public Works Vehicles to \$100,000; also carry forward \$156,000 from FY10 to purchase a loader; balance to be used toward dump truck.

General Government:

50802 – Comprehensive Plan	\$52,600
50817 – Town Clerk’s Records Archival	6,000
5084 – Ballpark Improvements	45,000
- Train Station Boiler	20,000
- Historical Society Roof	<u>8,500</u>
Total	\$132,100

CHANGES TO GENERAL GOVERNMENT

No changes; Town Manager was asked to get quotes for both painting and siding Town hall so the Council can make a decision on how to move forward.

Public Safety

50849 – Police Vehicles	\$ 28,000
50889 - Rescue – New Rescue Unit	<u>160,000</u>
Total	\$ 188,000

Discussion continued on the question raised by Councilor Tousignant as to just how many recruit offers were cut during the recent discussion of the reduction in the number of recruits. He indicated there was a great deal of confusion in this regard and he was updated by Chief Kelley on the reduction and the details of reduced hours.

CHANGES TO THE PUBLIC SAFETY BUDGET

Police Department was given back money that the Town Manager took out for the second cruiser in the amount of 424,000. Increase the part-time police wages by \$38,000 for summer police officers.

Recreation

Skateboard park **\$ 30,000**

CHANGES TO THE RECREATION DEPARTMENT

No changes to the Recreation Budget.

Staffing

Councilor Shawn O'Neill indicated that he would not approve a budget where there were staff cuts. Councilor Tousignant indicated that he agreed and that Chair MacDonald had indicated that there would not be staff cuts in the meeting last week. The Town Manager provided an update on the number of employees in the Town and the history of that number. Presenting and proposed are the following:

Department	2009-10	Proposed
Assessors	3	3
Building Maintenance	1	1
Town Clerk	2.4	2.4
Town Manager	2	2
Planning and Code	5.5	5.5
Finance	2	2
Fire	14	14
Tax Collector	2.4	2.4
Recreation	3	3
Dispatch	6	6
Police	22	22
Public Works	13	13
Waste Water Treatment	7	7
Voter Registration	0.2	0.2
General Assistance	0.2	0.2
Total Employees	83.7	83.7

It should be noted that in 2006-2007 there were 86.4 employees; in 2008-09 there were 85.2 employees and this year 83.7.

The Workshop concluded at 10:15 p.m.

Respectfully Submitted,

**V. Louise Reid
Town Council Secretary**

I, V. Louise Reid, Secretary to the Town Council of Old Orchard Beach, Maine, do hereby certify that the foregoing document consisting of nine (9) pages is a true copy of the original Minutes of the Town Council Workshop of May 17, 2010.

V. Louise Reid